

STANDARD GRANT APPLICATION APPROVAL POLICY
Council Policy No. 132/16

PURPOSE:

To establish a policy for the City of Fort St. John staff to deal with grant applications received from organizations in a more effective, timely fashion.

POLICY:

Throughout the course of any given year, staff identify grant funding streams which may support many programs, events, and activities. Examples of these opportunities include Northern Health - Imagine Grants, Northern Development Initiative Trust, BC Recreation and Parks Association, Rick Hansen Foundation, Destination BC, Fish and Wildlife Compensation Program, and Celebrate Canada Funding.

Often, these funding programs are advertised with little notice and provide only limited time to complete the application and submit. This policy will provide staff the authority to react in a more timely fashion and ensure application deadlines can be met.

This is similar to Council Resolution No. 14/13 authorizing the Mayor and Director of Legislative and Administrative Services to submit an application for Celebrate Canada Funding on an annual basis.

The Mayor and Director of Legislative and Administrative Services are authorized to submit applications for on-going annual grants in support of Community Services programming to a maximum value of Ten Thousand Dollars per application, or Fifty Thousand Dollars in any calendar year, and Council will identify matching funds of Fifty Thousand Dollars (\$50,000.00) in each annual budget in support of these applications.

The Community Development Coordinator will monitor and track funding opportunities in support of Community Services programs, events and activities.

A copy of the applications will also be placed in the Council Information Package for Council's information.